



Lady Lumley's School

being our best

July 2022

Dear Parent/Carer

Rolling Programme of Trips and Visits

Every time the school arranges a 'trip', 'visit' or 'sports fixture', we are required to obtain Parental Consent and Medical Details of the students who will be participating in the event/activity.

Your son/daughter, with your prior approval, can be expected to go on many trips and visits during his/her time at Lady Lumley's, a great deal of which will take place routinely as part of normal curriculum studies. If your son/daughter is also a member of the numerous sports teams at school or a Sports Leader/Ambassador, off site visits will be even more frequent and often arranged at short notice.

Students in every year group may be selected to play tennis, basketball, football, cricket, netball, hockey, rugby etc. Normally fixtures are against other schools in the immediate Whitby, Scarborough, York, Malton area, but of course, if as we hope teams are successful in regional/national competitions, the fixture list will take them further afield. Other students may elect to take part in horse riding or similar off-site activities. We may also enter teams in national competitions-which include a rolling programme of fixtures/heats i.e., the activity may take place each month over a specified time period and at a variety of locations. The Duke of Edinburgh Award Scheme is based on a similar rolling programme.

Additionally, we have rolling programmes for mountain biking and kayaking, but also purely curriculum based activities. As part of Health & Social Care Studies, for example, there are regular visits to specialist schools, nurseries, hospitals, surgeries etc. all as part of a rolling programme. Drama, Photography and Art students regularly visit local employers, theatres, museums and art galleries. Geography students annually visit York, Robin Hood's Bay, and engage in numerous field studies in Pickering and the surrounding area. Food and Technology students may visit local employers and participate in regional competitions, and Sociology/Psychology Students visit the Law Courts etc. History students may visit Eden Camp and Pickering Castle and Business Enterprise students visit such places as Scarborough, 'The Deep' in Hull, Flamingo Land, NYMNPA Visitor Centre in Danby and the Castle and Railway Museum in York. These latter students are also required as part of their studies, to research local businesses. R. E. students may visit mosques and Buddhist communities and Business Studies students a number of local businesses and venues such as York Racecourse, JCB Headquarters or the Aston Martin factory. Students who play a musical instrument or are members of the school choir, can also be expected to participate in music competitions, local carol concerts or study workshops.

Yet other students may periodically be invited to represent the student community at ad hoc events and meetings with, for example, the Town Council or present their views on student life to educational working groups meeting at a variety of venues throughout the County. At other times students may take part in further events including golf, raft building, archery, canoeing or a 'Sponsored Walk'.

All such trips and activities are a regular and routine part of a student's life at Lady Lumley's, but none can take place without your prior consent and provision of student medical details.

To avoid parents/carers being repeatedly asked to complete Medical Forms every time their son/daughter goes on a visit, we collect the essential data we are required to hold and parental consent for regular, routine visits and rolling programme of sporting activities when students start at Lady Lumley's and again upon enrolment into the Sixth Form. **You are of course asked to advise us of any updates to this information.**

The school will, however, still seek separate confirmation that your son/daughter can participate in specific one-off activities such as foreign and residential visits etc.

The following procedure details what happens when students participate in any of the extra-curricular sporting activities that are offered at school:

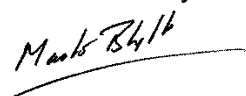
Following selection for a team or as a Sports Leader, a member of the PE staff will notify your child of the activity, the location and the approximate time of return. It is then your child's responsibility to ensure that they have all the correct journey times etc. written into their Planners so that you are fully aware of where your child has gone to so that appropriate arrangements can be made to collect him/her upon return. We would be very grateful, therefore, if parents/carers could ensure that the Planner is checked regularly and that if there are any problems, these are brought to the attention of the Subject Leaders for PE, Mr Walton and Miss Turner.

At the end of a fixture the member of staff responsible for the team will check that students have a lift, are walking home or have made arrangements for collection. It is not policy for staff to wait for every student to be collected, however, students are routinely reminded that if a problem develops, they must first try and locate a member of staff in school. If there is no member of staff available, they must then go to the Leisure Centre reception and ask to use the telephone. In the unlikely event that a student cannot contact their parent/carer or other relative, Leisure Centre staff will contact a member of the Senior Leadership team who will take responsibility for ensuring that the student reaches home safely.

We would also like to stress that for all fixtures and Physical Education lessons it is strongly recommended that students are equipped with the correct safety items for each activity e.g., Shin Pads/Gum Shields etc.

If you are happy for your son/daughter to take part in the annual rolling programme of routine visits and sporting activities as described above, please sign and return the enclosed form without delay. Hopefully this will reduce significantly the number of forms and other paper work we are all required to complete but will still ensure that all necessary information is to hand.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Martin Blythe', with a horizontal line underneath.

Martin Blythe
Transport & Logistics Manager