If you are deciding to join a different course than that which you applied for, please contact Mrs Allan at <u>f.allan@ll.coastandvale.academy</u>. Please complete the transition work for all of the courses that you will be studying in September.

## GCSE results day and enrolment into sixth form

You will receive your GCSE results on the morning of **Thursday 25th August**. Once you have received your results you need to enrol for your sixth form place. This involves completing an enrolment sheet and finalising your decisions of what subjects to take in sixth form. You will be able to do so in the main hall at Lady Lumley's between **9am and 11am**, where members of staff will be on hand to discuss and help with your enrolment.

Should you be unavailable for enrolment on results day or having received your results want to reflect and take more time to finalise your subject selections, there will be an opportunity to enrol on the morning of Tuesday 6<sup>th</sup> September in the sixth form common room.

If you need to contact me on results day or Friday 26th August, I will be available both days from 9am until 1pm at <u>a.carter@ll.coastandvale.academy</u>

## **Administration**

You should also find enclosed with this letter some important documents for you to read, including information about travel and financial support; as well as documents to read, complete and sign. These must be brought to the first day of term on Tuesday 6<sup>th</sup> September.

**Rolling Programme of Trips and Visits Information Consent Form and Medical Form (yellow paper)** This form makes sure we have all the correct contact details and medical information for students.

## General Consent Information and Form (white paper)

This is all the information about Data Protection, Biometric data (the finger scanning in the canteen), photographs, RE, sex education, travelling to school by car, online services and home school agreement. There is also the 'snow closure' information about what to do in case the school closes unexpectedly in bad weather.

Note that any student needing transport provided by NYCC should have completed an application for Post-16 Transport - available on-line.

## First day of term – Tuesday 6<sup>th</sup> September

Your sixth form journey begins on **Tuesday 6<sup>th</sup> September** in the common room with a day designed to help with your transition into sixth form life. Please arrive in the common room for 8:45am. You will depart at 2pm. The day includes:

- Any enrolment not completed on GCSE results day
- Tea/coffee on arrival whilst you submit your administration documents that accompany this letter
- Photos for your lanyards
- A welcome to sixth form assembly
- Independent learning and advice on maximising your timetable

- Discussions with current sixth form students about life in sixth form and advice on the best way to approach your studies
- Information on careers and what advice and guidance you will experience over the two years
- Information about sixth form enrichment and signing up to your chosen enrichment sessions
- Lunch in the common room
- A fun team activity to finish the day!

If you would like any further advice or guidance, then do not hesitate to contact us here at school.

We very much look forward to welcoming you to the Sixth Form in September.

Yours sincerely,

Mr A Carter Head of Sixth Form